



PROFESSIONAL ORGANIZERS IN CANADA

NATIONAL CONFERENCE

Professional Organizers in Canada

2019 National Conference

Theme: The Sky's the Limit! #UP_Unlimited Potential

CALL FOR COACHES

Submission Details & Terms

Event:	POC 19 th National Conference
Dates:	November 7 – 9, 2019
Location:	Toronto, Ontario, Canada
Theme:	The Sky's the Limit! #UP_Unlimited Potential

Submission deadline: May 15, 2019

Background:

Professional Organizers in Canada (POC) is a not-for-profit association.

POC members are the most influential decision-makers in the Canadian organizing industry: entrepreneurs, consultants, trainers, speakers and coaches who procure, provide and recommend products, services and brands to clients.

Professional organizers (POs) provide organizing services and products to clients / consumers in residential, home office, business and corporate settings, as well as to not-for-profit organizations (NPOs), charities, educational institutions and government agencies.

POC's 2019 National Conference will focus on
The Sky's the Limit! #UP_Unlimited Potential theme
Share your experience, knowledge and expertise!

Our 2019 National Conference will provide professional organizers from across the country with the opportunity to expand their knowledge base, grow their businesses and share ideas, through educational sessions, networking and exposure to industry suppliers and resources.

POC's National Conference Committee (NCC) is seeking new, interesting and high-quality coaching proposals.

While it is not a requirement to be a certified coach, preference will be given to those who carry a coaching designation.

The 2019 conference program will be selected from proposals received by **Wednesday, May 15, 2019**.

The NCC welcomes proposals from qualified individuals and organizations, including members of POC, NAPO and ICD.

CFP SUBMISSION DETAILS

Conference participants will sign-up for appointments at the conference registration desk beginning Thursday, November 7, 2019. They will present a problem to you and your role will be to assist them in discovering possible solutions.

Appointments will be booked in 20-minute intervals (15 minutes for the actual session and five minutes transitioning to the next appointment). Our team will provide you an appointment schedule prior to the start of the session.

Please click on the link below to access the POC 2019 CFC submission form:

<https://www.surveymonkey.com/r/ZYY6GGF>

Submission Deadline: Wednesday, May 15, 2019

Appointment Details:

The POC Coach's Corner will take place Friday, November 8, 2019 from 8:00 am – 10:00 am and 12:00 pm – 3:00 pm. Semi-private discussion groupings within the conference meeting spaces have been secured for appointments.

PROPOSAL TERMS

By submitting a proposal to POC:

1. I understand my proposal(s) will not be considered if not received by the above stated deadline.
2. I understand a submission implies my commitment - should my proposal be accepted - to participate in the POC Coach's Corner at the time/date as confirmed by the POC National Conference Committee (NCC).
3. I understand that I will receive an honorarium in the amount of **\$200.00** upon completion of my coaching appointments.
4. I understand I am responsible for all expenses including meals, personal travel and accommodation expenses, as well as any appointment expenses. I note the POC group rate at the host hotel and any travel discount codes (i.e., airline, train, car rentals) negotiated by POC will be made available to me, where applicable.
5. I understand there will be a POC Expo at which I may, if desired, rent a display table at my own expense.
6. Upon acceptance of my submission, I will provide my professional bio and a hi-resolution headshot for use in conference marketing materials.
7. I understand my marketing materials may be made available at my coaching site and a stand-alone banner may be displayed.
8. I will accept the total number of participants that sign-up for my coaching appointments, with the understanding the maximum number of coaching appointments is six (for 8:00 am – 10:00 am time slot) or nine (for 12:00 pm – 3:00 pm time slot).

Successful candidates will be notified by June 30, 2019.

Call for Coaches inquiries should be directed to Georgina Forrest, Program Lead, at conferenceprogram@organizersincanada.com